



## ENVIRONMENTAL POLICY

It is policy of IMPRESS PRINT SERVICES LTD to provide goods and services within an environmentally sound framework.

To ensure that this is achieved consistently and efficiently, we operate an Environmental Management System, which meets the requirements of ISO 14001.

IMPRESS PRINT SERVICES are committed to reducing the carbon impact of our operations on the environment and unavoidable emissions are balanced (offset) with World Land Trust, and we are committed to our status of 'Carbon Balanced Printer'

### **Our policy is to: -**

- Commit and demonstrate continual improvement in environmental and social sustainability.
- Contribute measurably and directly towards The Sustainable Development Goals (SDGs) to help build a more sustainable and inclusive world by 2030.
- Measure and set targets to improve our organisational carbon footprint.
- Reduce our emissions at source and take steps to prevent unavoidable emissions elsewhere.
- Provide data, evidence and reporting which is of sufficient accuracy and completeness.
- Establish a sustainability strategy setting out priorities for action, roles and responsibilities and communication and engagement requirements.
- Use our processes, procedures, policies, and business decisions to ensure sustainability is integral to our organisation.
- Ensure our staff and key stakeholders are at the centre of our sustainability programme to raise awareness, develop knowledge, skills and encourage positive sustainable behaviour.
- Engage with our staff and stakeholders to educate and motivate those in and around our organisation to help make our sustainability programme a success.
- Consider the environmental performance of companies within our supply chain and encourage them to adopt sustainable practices.
- Uphold environmental partnerships with integrity and credibility.
- Ensure collaboration and partnerships support ethical and responsibly sourced materials. Support the growing global green economy with new technology and products.
- Office supplies only when necessary and with a preference to products that are recycled and recyclable.
- Purchase food/catering from supermarkets with electric vehicle grocery deliveries or buy local.
- Inbound and outbound freight/shipping to be transported via lowest impact methods possible (preventing unnecessary air transport).
- Reduce environmental impacts from transport, switching all new fleet vehicles to low and zero-emission vehicles.
- Make use of online meetings and events for flexibility and to reduce travel emissions.
- Increase production capacity by lengthening the available production time to 6 days rather than 5 days.
- Increase energy efficiency, operating the factory at night, utilising renewable wind power from the grid during a time of low energy demand.
- Uphold transparency of our sustainability and environmental policy.
- Communicate our achievements, sharing knowledge with staff, customers, suppliers and stakeholders.
- Include the local and global environment, the local community, schools, staff and clients.
- Manage our waste streams and the consumption of our resources to ensure unavoidable waste is recycled, reused or recovered and disposed of responsibly.
- Committed to the responsible sourcing of paper products. All paper that we purchase or sell is sourced from well-managed forests and/or recycled sources.
- Promote the use of FSC® and Carbon Balancing to ensure forest resources, biodiversity and ecosystems are maintained and local communities and society at large can enjoy long term benefits.
- Comply to relevant reporting principles, legislation, and regulations.



**Purpose**

Our policy statement makes it clear that we recognise the significant environmental challenges to our business and demonstrates our commitment to addressing them.

**Scope**

The policy statement applies to every member of our staff and to all areas of our operation. Satisfactory fulfilment of the policy is reliant on every member of staff playing their part.

This policy is displayed in our company reception and is available to all employees and visitors to the premises.

**Review**

We review our progress, targets, objectives, and our environmental policy at least annually in accordance with best practice.

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MANAGING DIRECTOR  
August 2023